



Internship Placement Plus Program

StudyUSA Higher Education Consultants Ltd. (StudyUSA) is offering Internship Placement positions, in cooperation with CIEE (www.ciee.org), International-Internships Inc., (www.international-internships.com), and Internships International (www.internshipinternational.com), U.S. based organizations that offers internship positions in many fields in the USA and other countries, sponsor visa documents, medical insurance, and support before and after the program.

What are Internships?

Internships are jobs that give to undergraduate or graduate students, or recent graduates, the opportunity to gain work experience in their field of study for a duration of 1 to 14 months. Some employers however specifically state the length of the job offer. These are not permanent positions and most of them are unpaid, with the exception of jobs in the **hospitality field**. The salaries for jobs in the hospitality fields are not standard; it depends on the employer. The positions however are always in respectable hotels, resorts or restaurants. Please note that positions in Engineering and Medical fields are not offered under this program.

Eligibility Requirements for the Internship Placement Plus Program:

To be eligible for the Internship Placement Program, you must:

- ✓ Be at least 18 years old
- ✓ Be registered as a full-time student at a university or other institution of an accredited post-secondary institution in Cyprus, or have graduated from such an institution no more than 12 months prior to your prospective employment start date. It is advisable to apply within 6 months after you have graduated.
- ✓ Have at least a 3.0 CGPA out of 4.0 or 7 out of 10
- ✓ Be able to function in an English-speaking work environment. Complete an English language interview, in person or by telephone, by StudyUSA Higher Education Consultants

How to apply for the Internship Placement Plus Program

Students must submit their C.V. to StudyUSA, by email to info@studyusa.com.cy. The C.V. should include the applicant's full academic history from secondary school and the current Grade Point Average throughout the applicants university studies, in addition to the current field of study. The C.V should be accompanied by a cover letter stating why the applicant wishes to apply for the Internship Placement Program.

If the applicant is approved to apply for the program, StudyUSA will contact the applicant for a Skype Interview in English.

Once StudyUSA has determined the eligibility of the applicant, StudyUSA will instruct the applicant on how to complete the application for the program. Students must apply either during the final year of studies in order to be ready to go once studies are completed, or within 6 months of graduating.

The Cost of the Internship Placement Plus Program:

- \$80 Application Fee (one the applicant has been approved to apply)
- \$500 Deposit with the application
- \$1700 Placement Fee (the \$500 Deposit is included in this amount)
- \$160 visa application fee
- \$180 SEVIS fee
- In addition to the above fees, the fees listed below are also required for the Internship Placement Program. These fees are for CIEE visa sponsorship and support, medical insurance for the duration of the program and assistance during the application process, including the visa application. The fees are due at the time of job approval and the amount depends on the number of months the applicant will work for, as indicated below.

2018 prices

Internship Program	
1-3 months	\$1,018
4 months	\$1,110
5 months	\$1,207
6 months	\$1,309
7 months	\$1,401
8 months	\$1,502
9 months	\$1,594
10 months	\$1,691
11 months	\$1,793
12 months	\$1,885
13 months	\$1,987
14 months	\$2,077

Please note that, with the exception of hospitality positions, all other positions are usually unpaid and therefore you must prove you can support yourself for the duration of the program.

Refund Policy

It is the responsibility of the applicant to ascertain that they are indeed eligible for the J-1 internship program before they apply. Acceptances are conditional that their documentation and CV submitted are true and valid and that the work or educational experience is true and valid. Any discrepancies uncovered during the process of issuance of the DS-2019 by our visa department shall be the responsibility of the applicant and refunds shall be made according to our policies as outlined herein:

1. The Application Fee of \$80 is non-refundable under any circumstances

2. Visa Denials by Embassy or Consulate

StudyUSA nor its affiliates are responsible for a J-1 visa denial to any applicant by the U.S. Embassy or Consulate. The consulate reserves the right to deny any visa after the consular in-person interview.

There are no refunds of any part of the Application fee, Deposit or Placement Fee, Visa fee or SEVIS fee if the applicant is refused a visa. Applicants should preferably apply for their visa from their home country.

3. Withdrawal of Application by Applicant or Rejection by StudyUSA or its affiliates:

If an applicant withdraws once an application has been submitted but a placement has not yet been found, the \$500 deposit and the \$80 application fee shall not be refunded.

4. If a Placement is Not found:

- a. If a placement is not found for the application, all fees are refundable except the Application Fee of \$80. International Internships LLC shall be the sole determinant that it has exhausted all possible placement opportunities and there is no set time frame for this determination. International Internships LLC shall be the sole determinant as to the date that any forced withdrawal or rejection will be made.
- b. If a Placement is found and is denied by the Sponsoring Agency (CIEE – who is responsible for approving your job), a full refund will be given except for the Application Fee of \$80.

5. Withdrawal after placement confirmation:

- a. If an applicant withdraws an application once a placement has been found, the applicant will not receive any refunds, including the full placement fee if it has already been paid.
- b. If placement interviews are arranged with potential companies and the applicant does not participate in the interviews as agreed they may be forcibly withdrawn from the program and the deposit shall be forfeit.

6. Withdrawal after issuance of DS-2019:

If the applicant withdraws after the DS-2019 has been issued by the Visa Sponsor Office for any reason, the applicant will not receive any refunds.

7. After arriving in the U.S.

- a. If the Applicant cancels his/her J-1 Program at any time for any reason after arriving in the USA, no refund shall be provided of any fees paid.
- b. If the applicant doesn't show up for work or is fired from their internship for any reason, no refund shall be provided of any fees paid.
- c. If the host company closes or goes out of business, no refund shall be provided of any fees paid.
- d. All other refund cases shall be at the sole discretion and determination of StudyUSA and International Internships LLC.
- e. If the applicant must return home during their program due to personal illness, act of terrorism, natural disaster, or the death or severe illness of a parent/sibling there will be no refund.

